

**JANUARY 20, 2023** 

DEADLINE

DATE\*

# **EXISTING NON-INSTRUCTIONAL VACANCIES**

## HUMAN RESOURCES

### THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA (The Nation's Largest Fully Accredited School System) APPLICANTS ARE USUALLY HIRED AT THE MINIMUM PAY GRADE Veterans Preference Available: https://www.browardschools.com/Page/32164

### Broward County Public Schools Is An Equal Opportunity/Equal Access Employer EFF. DATE \* **WORK LOCATION POSITION QUALIFICATIONS** <u>of Vacancy</u> Nova Middle MINIMUM QUALIFICATIONS & EXPERIENCE: Facilities Serviceperson (\$15.00 - \$21.49 per hour) • Ability to complete the Basic Facilities Service job related training program, offered by Broward County Public (Prev. Adv.) (Night Shift) (\$0.35 Shift Differential) Schools and receive a Basic Facilities Service certification within the (131 working days) probationary period of (261 Day Calendar) employment. (8 hours per day) • Ability to perform custodial work. Position#: 80008760 • Ability to operate labor saving devices such as shampoo and scrubbing machines, wet and dry vacuums, plus Tracking#: NIS-76254 other heavy labor-saving devices in the schools. Location Number: 61311000 • Ability to do heavy lifting, climb ladders to replace light bulbs and filters from air conditioning equipment. • Ability to follow written and oral instructions in English on cleaning and equipment operation. • Ability to work well with others. • Computer skills as required for the position. PREFERRED OUALIFICATIONS & EXPERIENCE: • Standard high school diploma or satisfactory completion of an approved General Educational Development (GED) Testing Program or receipt of Special Diploma. • A minimum of two (2) years of successful work experience with the Broward County Public Schools in the position of facilities serviceperson aide.

• Bilingual skills.

\*PRIOR TO APPLYING FOR ANY CLERICAL VACANCY THAT REQUIRES THE COMPUTER KEYBOARD SKILLS TEST, THE APPLICANT MUST BE QUALIFIED FOR THE POSITION THROUGH THE DISTRICT'S SPECIFIC COMPUTER KEYBOARD SKILLS TEST BEFORE VACANCY DEADLINE.

NOTE: Interviews for clerical positions may be conducted via panel interview. Interviews will be determined by the hiring supervisor upon receipt of applicants resume.

To register for the computer keyboard test, visit our website: https://www.browardschools.com/Page/32516. Job descriptions may be viewed at: https://www.browardschools.com/Page/36072

Applicants with academic training, high school diploma, or college degrees granted outside of the United States must submit a credential evaluation report including a statement of high school diploma/college degree equivalency. For a list of acceptable foreign education credential services access www.naces.org.

Selected Candidates must provide official college transcripts if required for the position.

The School Board of Broward County, Florida, prohibits any policy or procedure which results in discrimination on the basis of age, color, disability, gender identity, gender expression, national origin, marital status, race, religion or sexual orientation. Individuals who wish to file a discrimination and/or harassment complaint may call the Director, EEO/ADA Compliance at 754-321-2150 or Teletype Machine (TTY) 754-321-2158. Individuals with disabilities requesting accommodations under the Americans with Disabilities Act (ADA) may call Equal Educational Opportunities (EEO) at 754-321-2150 or Teletype Machine (TTY) 754-321-2158.

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## PLEASE POST

## HARD COPY RESUME ONLY EMAILS WILL NOT BE CONSIDERED

Include tracking# with your cover letter & resume. Current employees must provide personnel #. Send Resume to: Rayner Garranchan 3602 SW College Avenue Davie, FL 33314